



COMPACONLINE TANK MANUAL

CompacOnline Tank Manual **Version No: 1.0.3**

Model: CompacOnline

Date: 7th December 2018

Conditions of Use

- Read this manual completely before working on, or making adjustments to, the CompacOnline website.
- Along with any warnings, instructions, and procedures in this manual, you should also observe any other common sense procedures that are generally applicable to websites of this type.
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Version	Date	Author(s)	Revision Notes
1.0.0	19 Jan 2018	J Jang	New manual
1.0.1	01 Aug 2018	S Laycock	Added manual tank delivery instructions
1.0.2	31 Aug 2018	S Laycock	Added Conditions of Use and Introduction
1.0.3	07 Dec 2018	R Liu	Updated Contact Information

Document Control

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Introduction

Compac Online allows for easy management of multiple sites, with 24/7 remote access.

Functions of Compac Online include editing customer databases, managing transactions, tanks and pumps, and retrieving reports from desired sites.

This manual details how to view the volume of tanks, connected to a tank gauge onsite. Tank deliveries can also be added manually if desired. This manual also details how to retrieve tank reports.

IMPORTANT NOTE:

Access to site data is heavily dependant on the equipment being powered on and connected to the internet. Ensure equipment is online and functioning for full access to all site data.

Tanks

The **Tanks** section is an overview of the tank volume connected to the tank gauge on site.

There is a probe on site to collect data from the tanks on site, and is then uploaded to **CompacOnline**.

NOTE: This process is not instant. The changes are updated every 15 minutes.

Site	Product	Tank No	Gross Volume	Safe Fill Level
DEV - ATG Status	Grade 3	1	5,000	0
IOR	Grade 3	1	0	50,000
Service Test	91	1	0	50,000
TEST Kavinessh	91	1	0	63,000

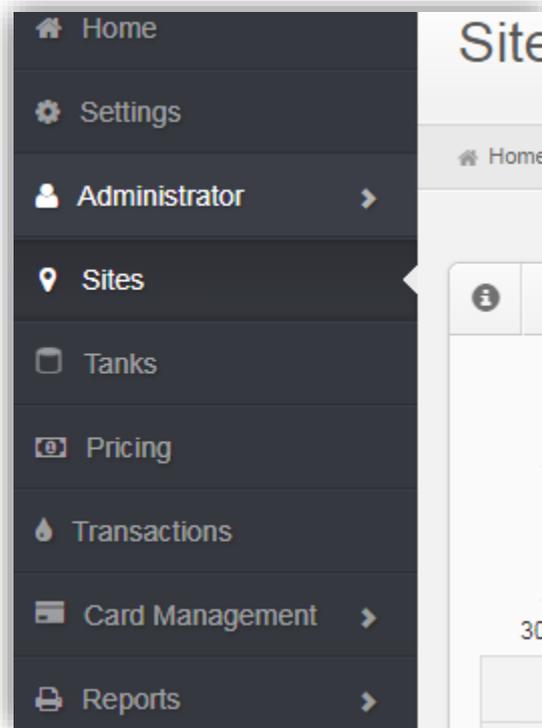
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Ullage	Water Height	Last Updated	Alarms
	20	1/01/2008 1:00:00 p.m.	Old Tank Data
50,000	34	1/01/2008 1:00:00 p.m.	Water Level Alarm Old Tank Data
50,000	0	1/01/2008 11:00:00 a.m.	Old Tank Data
63,000		1/01/2008 1:00:00 p.m.	Old Tank Data

1 - 4 of 4 items

Adding Deliveries

Tank deliveries can be added manually if desired. This option is available in the Sites tab.



Tanks

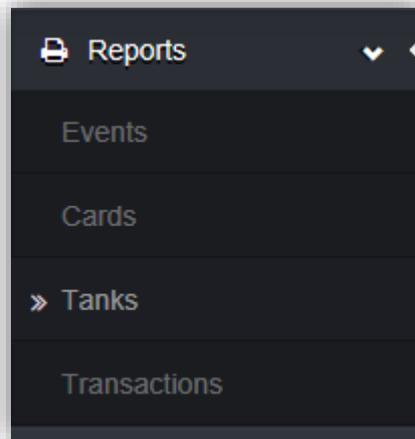
Scroll down to the Tanks section. In this section, there will be a Tank Delivery table for adding deliveries.

Tank Deliveries (click anywhere to expand)		
DateTime	Type	Volume
<input type="text" value="30/07/2018"/> <input type="text" value="2:49 PM"/>		<input type="text" value="0"/> <input type="button" value="Add Delivery"/>

Insert a date, time and volume and press 'Add Delivery'.

Tank Reports

1. On the left-hand side tab under the **Reports** section select **Tanks**.



2. **Select Report.**
 - Tank Deliveries
 - Tank Inventory
 - Tank Reconciliation
3. Create a **Report Name**.
4. Select **Format** (xls or pdf).
5. Select the site where tank is located.
6. Select a **Start** and **End** date of transaction to be included in the tank report.
7. Set Time zone to match local area.

 A screenshot of a web-based 'Configure Your Report' form. The form has a light gray background and contains the following fields:

- Select Report:** A dropdown menu with 'Tank Deliveries' selected.
- Report Name:** A text input field containing 'Untitled'.
- Format:** A dropdown menu with 'Portable Document Format (pdf)' selected.
- Site:** A dropdown menu with 'All' selected.
- Start:** A date and time selection field showing '19/01/2018' and '12:00 AM'.
- End:** A date and time selection field showing '20/01/2018' and '12:00 AM'.
- Time Zone:** A dropdown menu with '(UTC+12:00) Auckland, Wellington' selected.

 At the bottom of the form is a dark blue button labeled 'Generate Report'.

8. After **Generate Report** has been selected you will then be re-directed to the **CompacOnline** homepage. Here you can click the **Link** to view report.

Type	Status	Link
Tank Deliveries Report	★ Unread	pdf

- Examples of tank reports are shown below. Tank delivery reports display all deliveries from a site.

Tank Deliveries Report

Time Zone: (UTC+12:00) Auckland, Wellington



Start Date: 1 June 2018 12:00:00 AM
End Date: 4 August 2018 12:00:00 AM

Site: Compac

Address:

DateTime	Tank	Grade	Volume Delivered
1/6/2018 12:22:00 PM	1	Diesel	17401
2/6/2018 11:05:00 AM	1	Diesel	10503
4/6/2018 10:05:00 AM	1	Diesel	10980
5/6/2018 9:31:00 AM	2	91 ULP	8020
5/6/2018 10:31:00 AM	1	Diesel	20002
6/6/2018 2:52:00 PM	1	Diesel	7240
8/6/2018 12:51:00 PM	3	95 ULP	2456
8/6/2018 1:21:00 PM	1	Diesel	18307
9/6/2018 2:19:00 PM	1	Diesel	5222
11/6/2018 10:17:00 AM	1	Diesel	4508
12/6/2018 1:47:00 PM	2	91 ULP	1653
12/6/2018 2:51:00 PM	1	Diesel	11367
13/6/2018 12:25:00 PM	2	91 ULP	5909
13/6/2018 12:47:00 PM	3	95 ULP	4020
13/6/2018 1:04:00 PM	1	Diesel	8461
14/6/2018 1:10:00 PM	1	Diesel	9137
15/6/2018 5:40:00 PM	1	Diesel	20703
16/6/2018 10:21:00 AM	1	Diesel	2512
18/6/2018 4:05:00 PM	2	91 ULP	3042
18/6/2018 4:07:00 PM	1	Diesel	7331
19/6/2018 12:48:00 PM	1	Diesel	11041
20/6/2018 1:35:00 PM	3	95 ULP	5968
20/6/2018 1:43:00 PM	2	91 ULP	7488
20/6/2018 2:10:00 PM	1	Diesel	13542
21/6/2018 11:43:00 AM	1	Diesel	11285
22/6/2018 2:25:00 PM	1	Diesel	15189
23/6/2018 12:27:00 PM	1	Diesel	2009
25/6/2018 4:41:00 PM	3	95 ULP	1126



Tank inventory reports display the inventory of tanks linked to a site.

Tank Inventory Report									
Time Zone: (UTC+12:00) Auckland, Wellington							File Generated: 3 August 2018 9:40:00 AM		
Group:									
Site: Compac									
Address:									
Tank	Grade	Tank Capacity	Safe Fill Level	Gross Volume	Ullage	Water Height	Dipped	Alarms	
1	Diesel	22000	21000	5943	15057	21	3/8/2018 9:40:20 AM	High Level Alarm	Low Level Alarm
2	91 ULP	20000	19000	16761	2239	30	3/8/2018 9:40:20 AM		
3	95 ULP	10000	9000	9896	-896	30	3/8/2018 9:40:20 AM	High Level Alarm	

Tank reconciliation reports show totals of tanks linked to a site. These totals can be used to ensure the correct amount of fuel is being dispensed.

Tank Reconciliation Report										
Time Zone: Local Site Time							Start Date: 1 August 2018 0:00			
							End Date: 4 August 2018 23:59			
SiteName: Compac										
----- Daily ----- ----- Cumulative -----										
Date	Opening Dip	Deliveries	Sales	Closing Dip	Closing Book	Loss/Gain	%	Loss/Gain	Sales	%
Group: Compac 91 Group Product: 91 ULP										
1 August 2018	7995.00 L	3192.00 L	825.63	10207.00 L	10361.37 L	-154.37 L	-18.70%	-154.37 L	825.63	-18.70%
2 August 2018	10207.00 L	8248.00 L	1416.68	17023.00 L	17038.32 L	-15.32 L	-1.08%	-169.69 L	2242.31	-7.57%
Totals:		11440.00 L	2242.31					-169.69 L	2242.31	-7.57%
Group: Compac 95 Group Product: 95 ULP										
1 August 2018	7086.00 L	0.00 L	355.68	6730.00 L	6730.32 L	-0.32 L	-0.09%	-0.32 L	355.68	-0.09%
2 August 2018	6730.00 L	0.00 L	495.8	9962.00 L	6234.20 L	3727.80 L	751.88%	3727.48 L	851.48	437.76%
Totals:		0.00 L	851.48					3727.48 L	851.48	437.76%